

# 2021-2022 SCHOOL YEAR PLAN

# SACRED HEART SCHOOL

# INTRODUCTION

At Catholic Partnership Schools, our mission is to strengthen and sustain the educational excellence of the Catholic, Pre-K-8 schools that serve the children of Camden. Our network of four Partnership Schools, and the Community Learning Campus at Saint Anthony's nurture communities grounded in faith and values. Our schools provide enriched, student-centered programs that prepare our graduates for successful transition into rigorous, college preparatory or technical high schools.

We believe that this mission is best carried out when students, faculty, and staff can be together, in person, as a community. This belief was reinforced during the 2020-2021 school year, when parents and their children, along with the leadership, faculty, and staff of our schools, made personal sacrifices every day for the good of all members of the community so that our students had the opportunity to be in school as often as possible. We were blessed to have been able to meet our goal of having as many students as possible come to school every day safely. In the process, we learned much that has influenced our preparations for the 2021-2022 school year. Our goal for the coming school year remains the same, and we will welcome all students back to the classroom in September. Our process for achieving that goal is influenced by the lessons we learned last year, a review of current guidelines, data on the status of COVID-19 in our community, and input from public health officials, educators, parents, and others.

We have created this plan to aid families as they prepare for the 2021-2022 school year and to guide our decisions, procedures, and protocols as a school community. It is intended to help employees, students, and families understand how we will promote health and safety together to reduce the potential impact that COVID-19 may have on our community. It is expected that as the COVID-19 pandemic continues, new guidance may mean that aspects of this plan will need to be updated or changed. Therefore, necessary updates will be made to this plan based on information provided by local public health officials, guidance from the Centers for Disease Control and applicable federal, state and local agencies, and our experience of how well it is working every day in school. We will inform all members of the school community of changes as soon as they occur.

# **GUIDING PRINCIPLES**

In order to ensure the continued well-being of our employees and students, the following principles are the foundation that guide our planning:

1) Protect the health and safety of Catholic Partnership School's students, faculty, staff, and families.

- 2) Sustain the Catholic faith communities that distinguish our schools and drive their success.
- 3) Maximize student learning through best practices in classroom and, if necessary, temporary remote learning instruction and assessment.
- 4) Maintain flexibility to respond to changing circumstances based on lived experience in the school and guidance from state, public health, and medical leaders in response to the progression of COVID-19 in our community.

In addition to these principles, our school is a Catholic community. As such, we are used to depending on one another. The school leadership and faculty are taking on many actions and activities to promote the safety of our community. In order for this plan to be effective, it is important that parents and students continue to take seriously our responsibilities to one another, just as we all did last year. All individuals will be asked to take actions that protect their health and that protect the health of others. The plan will have the best opportunity for success when we all continue to work together – when we all respond to Jesus's commandment to love our neighbor as we love ourselves.

# PART I: PROMOTING HEALTH AND SAFETY

The health of students and all members of the school community is the top priority that ensures all other aspects of the Catholic school program can be delivered. The expectations provided below are intended to help all members of the Catholic Partnership School community to do their part to keep themselves and each other safe and healthy.

During the 2020-2021 school year, the NJ Department of Health established the Regional Risk Matrix to describe the risk of transmission of COVID-19 in six regions of the state. Catholic Partnership Schools are located in the Southwest region. Risk levels are low, moderate, high, and very high. Each risk level includes recommendations for additional health and safety measures.

Health and safety expectations for Catholic Partnership Schools for the 2021-2022 school year are subject to change based on the risk level for our region or if evidence of the spread of COVID-19 within a classroom here or at any school in the diocese emerges.

#### VACCINATION

One of the most significant differences between opening school in Fall 2021 and Fall 2020 is the availability vaccines for adults and children ages 12 and older. According to the Centers for Disease Control, COVID-19 vaccines are safe and effective (please see https://www.cdc.gov/coronavirus/2019-ncov/vaccines/vaccine-benefits.html for more information.) The United States Conference of Catholic Bishops have also confirmed that the COVID-19 vaccines morally permissible for Catholics (please are https://www.usccb.org/resources/moral-considerations-covid-vaccines.pdf). The advantages of vaccination may include significantly reduced risk of critical or severe symptoms of COVID-19,

significantly reduced risk of hospitalization, increased protection from infection, and in some cases reduced transmission of COVID-19 from asymptomatic infections.

Vaccination protects the community through two important mechanisms.

- 1) Direct protection of vaccinated individuals. Parents, students, and employees who are vaccinated are highly protected from the worst effects of COVID-19 and have strong protection against contracting it when exposed to it.
- 2) Indirect protection of unvaccinated individuals, especially children under 12. On a large scale, this phenomenon is sometimes called "herd immunity." It means that when more people are vaccinated, the virus thrives in fewer people and therefore is far less likely to spread to or from most of the vaccinated individuals. In our school, specifically, all cases of COVID-19 identified during the 2020-2021 school year were contracted outside of school. If children are primarily surrounded by vaccinated adults and family members, they are less likely to encounter a high enough amount of the virus to become infected themselves, and therefore less likely to bring it to school.

It is not known at this time how long the benefits of vaccination may last, but members of the school community will be informed if public health officials recommend additional steps for vaccinated individuals.

Parents will be asked to provide vaccination information for their children to the school nurse to aid with quarantine recommendations if they become necessary.

# SCHOOL SCHEDULE AND ARRIVAL

Arrival procedures for the 2021-2022 school year will be: School begins at 7:50am. Students may arrive as early as 7:00. Staff, students, and visitors will be screened as they enter the school. Masks will be required and temperatures will be taken. There will also be screening for other health related symptoms. Sanitizer will be available at the entrance of the school and in each classroom.

#### **Arriving by Bus**

At this point, we will not have busing.

#### **SCREENING**

Identifying students, faculty, and staff who may be sick is a critical component of keeping the entire school community healthy. Identification begins before students arrive at school and continues with vigilance throughout the school day. Screening and response to symptoms require faithful citizenship and partnership between parents and the school, with all school community members doing their part to identify potential sickness and respond respectfully, swiftly, and confidentially.

# **Screening at Home**

All parents will be expected to screen their children at home for symptoms of COVID-19 and to take their temperature to ensure that they do not have a fever over 100.4° F. If children have a fever or exhibit symptoms that are not explained by a known, noncontagious prior condition, then they should stay at home. COVID-19 symptoms include:

- At least two of the following symptoms: fever of 100.4 or higher, chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, loss of taste or smell.

For students with chronic illness, only new symptoms or symptoms worse than baseline should be used to fulfill symptom-based exclusion criteria.

Parents will also be expected to keep their children home from school if they have had close contact with a person who is lab confirmed to have COVID-19. If this occurs, parents should notify the school immediately. Close contact is considered to be:

- Within 6 feet of someone who has COVID-19 for 15 minutes or more over the course of 24 hours
- Provided care at home to, or visited, someone who is sick with COVID-19
- Direct physical contact with the person (touched, hugged, or kissed them)
- Shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

## Screening at School

All students, employees, volunteers, visitors, and employees of organizations that serve the school (e.g., food service, educational service providers) will be screened for symptoms, including a temperature check, upon arrival at school.

# **VENTILATION**

Ensuring proper ventilation at our school is an important component of maintaining health and safety for all members of the community. Increasing the amount of fresh air and air flow when indoors can help to reduce the concentration of the virus that causes COVID-19 in classrooms and other indoor spaces if it is found there.

Catholic Partnership Schools will be implementing the following measures to ensure proper ventilation at the school.

Opening windows and doors to increase outdoor air flow. Please note that students may
wish to bring in additional layers of clothing during cooler months, as windows will
remain open.

- Ensuring that filters are maintained and changed according to manufacturer recommendations.
- Taking students outside frequently for classes and other activities.

# PERSONAL PROTECTIVE EQUIPMENT

Personal protective equipment is an effective means to provide protection from infection with the virus that causes COVID-19. Personal protective equipment will be used at [SCHOOL NAME] when necessary to promote the health and safety of the community.

#### **Masks**

In alignment with NJ Executive Order No. 251 everyone regardless of vaccination status will be required to wear a mask at all times except while eating. During physical education classes, if social distancing can be maintained students pay remove their mask during physical activities.

#### **Barriers**

Transparent barriers may be used in locations where social distancing may be difficult such as the cafeteria, office spaces, and small group instruction tables within classrooms as an additional layer of protection. Desk shields may be used in classrooms that have more students to improve social distancing.

#### SOCIAL DISTANCE

Social distance involves maintaining a specified distance from all other individuals to ensure that large droplets that are exhaled and may contain the coronavirus do not reach other people. The minimum social distance that will be maintained in classrooms and other spaces in the school is 3 feet.

Maintaining social distance may be challenging for students of all ages, particularly when they have not seen each other or when they have found themselves in social environments outside of school in which social distancing has been relaxed. It may also be difficult when larger classes are gathered. When social distancing is not possible, and if regional risk is low or moderate and there is no evidence of in-school transmission, students will be required to wear masks as an additional layer of protection.

It is critical that all school personnel and parents remain vigilant in reminding students of their responsibility to each other to maintain a social distance in case they are carrying the virus and may be able to unknowingly transmit it to others, even if they do not have symptoms.

# **Social Distancing in Classrooms**

We have taken every measure possible to ensure the maximum distance between students in each classroom. These measures include spacing desks apart at least 3 feet and removing unnecessary furniture in the classrooms.

# Social Distancing in Other Areas of the School

In addition to social distancing measures in classrooms, we are implementing the following procedures and protocols to promote social distancing:

- Physical Education/Gym Class will be held outside when weather permits. Students will participate in activities that maximize distance.
- The number of students who can enter the restroom at any time will be limited to ensure adequate social distancing. The maximum number of students allowed in a restroom will be posted on the door. Students will use assigned restrooms to limit the total number of individuals using any one restroom.
- Student movement through the school will be limited to only essential movement (e.g., to use the restroom, to get to/from class).

# PERSONAL HYGIENE

In addition to PPE and social distancing, each member of the school community will be expected to take responsibility for his or her personal hygiene, including responsibility for personal belongings and space. Teachers will provide instruction and allocate time in the classroom to ensure that students understand and can take these responsibilities seriously.

### **Hand Washing and Hand Sanitizing**

Keeping hands clean is one of the most important defenses against the spread of all sickness, including COVID-19. The virus may survive for a period of time on surfaces that students touch throughout the day. For this reason, it is critical that students, teachers, and staff wash or sanitize their hands regularly.

- Each class will have a regular schedule, including before and after all meals or snacks, for students and teachers to wash their hands for at least 20 seconds or to use hand sanitizer with at least 60% alcohol to sanitize their hands.
- Hand sanitization stations will be set up in the following locations:
  - o In each classroom
  - o At all entrances and exits to the school building
  - o At the entrance to the school office
  - O At the entrance to or in the nurse's office
  - o At the entrance to or in the faculty lounge
- Each student should have a personal bottle of hand sanitizer and a personal container of sanitizing wipes for use in his or her personal space.
- Teachers will reinforce hand washing and the importance of students avoiding touching their faces and masks, particularly with those in the primary grades.

# **Personal Space and Belongings**

Personal responsibility is an important skill for students to develop and exercise as a defense against the spread of COVID-19. Students have a responsibility to each other that they demonstrate through hand washing, social distancing, and the use of masks when appropriate. Taking responsibility for their own belongings and contributing to cleaning their workspaces are

additional ways that students can be accountable to each other for maintaining the community's health.

- : All students will be supplied with their own set of school supplies.
- Where supplies must be shared, such as science lab equipment, computers, or math manipulatives, only one group of students will use those supplies at a time.
- When students use spaces that may be used by others, they will wipe down the space with a disinfecting wipe after they use it.

Students in grades 6, 7, and 8 will return to switching classrooms as they have in the past for different subjects. We will closely monitor the impact of these procedures on student health and make adjustments, including returning to teachers switching classrooms instead of students, if necessary. Seating charts will be used in each class and strictly adhered to by classroom taechers.

# FOOD SERVICE AND RECESS

Food service, including lunch and snacks, and recess are important opportunities for students to socialize and exercise during the school day.

#### **Lunch and Snacks**

Breakfast will be served in the classroom between 7:30-7:50. Students in grades 1-8 may bring a morning snack. (Snacks will not be provided for grades 1-8) Snack will be provided for grades Pre-k and Kindergarten. All students are encouraged to bring a bottle of water to stay hydrated. Lunch will be served in the cafeteria for as long as possible. Should conditions change, students will be served lunch in their classrooms.

#### Recess

- Weather permitting, recess will be held outside in the park.
- Students will be required to wear masks for outdoor recess or breaks.
- Students will participate in outdoor recess by classroom group. Students from different classrooms/homerooms will not mingle together.
- Students will wash or sanitize their hands after recess.

#### BEFORE CARE AND AFTER CARE

We will continue to offer before care and after care. Students in after care will be grouped with members of their homeroom class to reduce the number of interactions across groups of students. Classes may be combined in aftercare according to the number of students attending. Social distancing and mask wearing will be enforced.

# VISITORS AND VOLUNTEERS

#### Visitors to the School

Visitors to the school during the school day will be limited to individuals with official business at the school (e.g., contractors, service, sales). All visitors to the school will be required to provide their name and contact information and will be required to wear a cloth mask and maintain social distance while on the premises at all times.

#### **Volunteers**

Adults who give their time to participate in the critical activities of the school will be allowed to volunteer on a regular schedule. Volunteers will be required to wear a mask at all times unless vaccinated, and at all times regardless of vaccination status if the regional risk level is high or there is evidence of transmission of COVID-19 in school.

#### **HEALTHY FACILITIES**

An important part of maintaining the health of the school community is ensuring that the school grounds and systems support the health of students and employees. Catholic Partnership Schools will continue our attention to the cleanliness of the school grounds, facilities, and environment.

### **Enhanced Cleaning and Disinfection**

We have developed protocols to ensure that all areas used by students or staff are thoroughly cleaned and disinfected every day.

*Classrooms* will be cleaned and disinfected at the end of each day. This includes:

- All desks, tables, and chairs
- Any barriers present in the room (e.g., sneeze guards)
- Bookshelves, windows, and blackboards/whiteboards
- Carpets (vacuum) or floors (mop)
- Frequently touched objects, (pencil sharpeners, coat hooks, door handles, light switches)

For classrooms that are used by multiple classes, including shared use spaces, frequently used objects (e.g., doorknobs, pencil sharpeners) and all student seating (chairs, desks, tables) will be disinfected after every class. Students will disinfect their desks/seats with a disinfecting wipe before the next student uses them.

**Bathrooms** will be cleaned and disinfected twice daily, including at the end of the day. **Cafeteria** will be cleaned and disinfected between each lunch period. Students will be limited to 4 students at a table to maintain social distancing.

In addition, frequently used objects in common spaces, offices, and other rooms throughout the school will be disinfected each day.

If the school building or classrooms are used by other groups after normal school hours (e.g., parish religious education), then surfaces will be cleaned by students at the end of they day as

they would after a class and professional cleaning will occur after the building has been vacated by all groups for the day.

# PART II: MANAGING POTENTIAL SICKNESS

Catholic Partnership Schools is taking the precautions above to limit the transmission of sickness, especially COVID-19. However, we recognize that some students and/or staff may still show symptoms of COVID-19, or students, employees, or their family members might be exposed to or test positive for COVID-19. Our response will be conducted in collaboration with the Camden County Department of Public Health.

## **RESPONSE TO COVID-19 SYMPTOMS**

# Students and Employees who Show Symptoms of COVID-19 in School

Any adult or student who shows symptoms of COVID-19 upon arrival at school or at any time while they are in the school building will enter a protocol to protect them and other members of the school community that will result in their leaving the school building as soon as practicable.

- Students, employees, and any other adults in the school will enter an isolation area if they show symptoms of COVID-19.
- All students, employees, personnel, and others in the isolation area will wear a mask and gloves and maintain a 3 foot distance from each other as practicably as possible.
- A parent, guardian, or authorized adult will be called to pick up any student who shows symptoms of COVID-19.
- Students will be isolated safely and respectfully, with continued supervision and care and respect for their privacy, until an authorized adult can pick them up. The isolation area will be thoroughly disinfected after it is used by symptomatic students.
- The Camden County Public Health Officer will be notified that an individual with symptoms that are potentially due to COVID-19 has been sent home. This contact will be made confidentially to protect the individual.
- The County Public Health Officer will advise the school about whether or not any additional steps, such as asking other students to self-quarantine, need to be taken. It is important to understand that such decisions will be made on a case-by-case basis, depending on the circumstances. Not every case of an individual with symptoms that are potentially due to COVID-19 will lead to self-quarantine for other individuals, a class, or the school.
- Students and staff who show symptoms that could be attributed to COVID-19 will be advised to seek the advice of a physician about whether isolation is necessary and will be required to have a negative COVID-19 test before returning to school.

Students and Employees who Show Symptoms of COVID-19 Outside of School

Students or employees who show symptoms of COVID-19 outside of school that are not explained by a known, noncontagious prior condition, should not come to the school and should visit a physician to determine the cause of the symptoms. Symptoms include:

- At least two of the following symptoms: fever of 100.4 or higher, chills, rigors (shivers), myalgia (muscle aches), headache, sore throat, nausea or vomiting, diarrhea, fatigue, congestion or runny nose; OR
- At least one of the following symptoms: cough, shortness of breath, difficulty breathing, loss of taste or smell.

Students or employees who exhibit COVID-19 symptoms, whether at home or in school, must obtain a molecular/viral/PCR or antigen COVID-19 test before returning to school.

- Students or employees who show symptoms of COVID-19 and receive a <u>negative</u> COVID-19 test, and whose doctors do not also prescribe another confirmatory test, may return to school with the negative COVID-19 after 24 hours have passed without symptoms, including fever-free without medication. If the absence is longer than 3 days, the individual is required to provide a doctor's clearance to return to school.
- Students or employees who show symptoms of COVID-19 and receive a <u>positive</u> COVID-19 test may return to school after 10 days from the date the sample was taken, if they have been symptom free for 24 hours, including fever-free without medication.

If a member of the school community receives a positive test for COVID-19, it is imperative that the individual (if an employee) or his or her parent (if a student) contact the school so that the school can conduct proper contact tracing and inform the rest of the school community. The school principal, nurse, or other staff will send a letter to the school community confirming that someone who has been in the school tested positive for COVID-19 and will conduct contact tracing (see below) to determine whether any students or adults are considered close contacts and recommended to quarantine. Any student recommended to quarantine will be contacted separately by the school.

# **CLOSE CONTACT WITH COVID-19**

#### **Close Contact at School**

If someone who has been in the school building tests positive for COVID-19, the school will conduct contact tracing in collaboration with the Camden County Department of Health. Some students and/or teachers may be considered close contacts and advised to quarantine for a number of days, depending on the date of the contact and the regional risk level at the time of contact. The beginning of the quarantine period will generally be the date of last contact with the person who tested positive for COVID-19. Close contact is considered to be:

• Within 6 feet of someone who has COVID-19 for at least 15 cumulative minutes over 24 hours, regardless of whether masks were worn

- Provided care at home to, or visited, someone who is sick with COVID-19
- Direct physical contact with the person (touched, hugged, or kissed them)
- Shared eating or drinking utensils
- They sneezed, coughed, or somehow got respiratory droplets on you

During times of low or moderate risk, individuals who are advised to quarantine by a physician or a public health official are expected to stay in the home for a period of 10 days, or 7 days with negative test results collected at 5-7 days. During times of high risk, the quarantine term will be 14 days. Quarantine may be longer if the individual shares living space with a person diagnosed with COVID-19. Students who do not show symptoms during this period will be expected to participate in school remotely.

Students and staff members who are fully vaccinated will not be required to quarantine unless they show symptoms of COVID-19.

#### **Close Contact Outside of School**

It is critical that any member of the school community who has had close contact with someone who has tested positive for COVID-19 outside of school alert the school as soon as possible. The school will work with the Camden County Public Health Officer, while maintaining confidentiality, to determine the length of any quarantine period necessary. This includes employees of the school, students, volunteers, and family members of students.

Students and staff members who are fully vaccinated will not be required to quarantine unless they show symptoms of COVID-19. However, even if a student or staff member who is a close contact of someone who tests positive for COVID-19 is fully vaccinated, it is important that the individual inform the school.

# PART III: SUSTAINING ACADEMIC EXCELLENCE

Academic excellence is a hallmark of Catholic schools. We will adapt and continue some changes to instruction for the 2020-2021 that were effective in helping all students learn. Most students will be in classrooms, onsite for the 2021-2022 school year, with temporary remote learning available only for students who are positive for COVID-19 or have to quarantine due to close contact. It is also possible that the progression of COVID-19 in our community and/or in the state may require us to transition to full time remote learning for all students temporarily as we did during the 2019-2020 school year. The instructional plan leverages technology so that instruction and learning are as fluid and transferrable as possible between onsite and remote learning.

# EDUCATIONAL TECHNOLOGY

Continued strategic use of technology will allow teachers to personalize learning and also provide instruction that is fluid across onsite/in classroom learning and at home.

#### Hardware

Students will use Chrome Books for differentiation and practice.

# Software

The use of instructional software will aid teachers in understanding student progress and learning, personalizing learning, and organizing assignments for students.

- All students in Pre K Grade 8 have access to Google Classroom and it may be used at their teachers discretion during the school day.
- Google Classroom may also be used to organize instruction during the day for students in school and those learning at home temporarily due to COVID-19 exposure. Students may be given handwritten work in lieu of online work if computer access is not available.
- Students in Pre K 8 may use Study Island, IXL, and/or Raz-Kids as a regular part of their in-school independent learning experience and for homework.
- Login information for all student accounts will be shared with students and parents to ensure access.

# CURRICULUM, ASSESSMENT, AND INSTRUCTION

- Catholic Partnership Schools will continue to follow the curriculum for the Diocese of Camden.
- All students, grades K-8, will participate in the NWEA Assessments in Reading and Math to help teachers and parents continue to identify their growth and customize their learning.
- All teachers will use the educational technology infrastructure and the expertise they
  developed last year to incorporate blended learning into their classrooms to the extent
  possible. Blended learning incorporates technology into instruction to assist teachers with
  personalizing instruction for all students. Blended learning in the classroom can also help
  prepare students for learning at home, if necessary.

# REMOTE LEARNING

We anticipate that there may be a need for temporary remote learning during the 2021-2022 school year for students who have a positive COVID-19 test or who have been in close contact with someone who tests positive for COVID-19. Therefore, we will support temporary remote learning when necessary for students who are in need of it so that students learning at home can stay as up to date with their learning as possible. Students may be given handwritten work in lieu of online work if computer access is not available.

#### **Temporary Remote Learning Criteria**

Students who are informed by the school or a public health officer or department that they need to quarantine due to exposure to COVID-19, and those who have tested positive for COVID-19 but are healthy enough to participate in class, will be able to participate in temporary remote learning.

Temporary remote learning is intended to serve students who are out for health reasons (such as COVID-19-related isolation or quarantine) for longer than they would be in a typical year. Students may not choose not to come to school for reasons other than illness and learn remotely on that day. Temporary remote learning will not be available for any reason other than close contact or a positive COVID-19 test. Students who are out sick with COVID-19 symptoms but

do not yet have test results will not have access to live remote learning. Temporary live remote learning will also not be available for students who are home sick for non-COVID reasons, for students who travel, or for any other reason. The school reserves the right to request verification of the need for temporary remote learning (e.g., positive COVID-19 test result for a family member) before approving it.

## **Temporary Remote Learning Process**

Temporary remote learning will be available for students in grades K-12 if they are advised to quarantine according to public health guidelines. Each school will have a process for sharing assignment and login information with students who are advised to quarantine due to close contact of a person who tests positive for COVID-19. There may be a waiting period of 1-3 days to begin temporary remote learning so that teachers can properly prepare for students to join their classes remotely. Students may be given handwritten work in lieu of online work if computer access is not available. Temporary remote learning will not be available for any reason other than close contact or a positive COVID-19 test. Students who are out sick with COVID-19 symptoms but do not yet have test results will not have access to live remote learning. Temporary remote learning will also not be available for students who are home sick for non-COVID reasons, for students who travel, or for any other reason.

# **Mandated Remote Learning**

It is possible that during the 2021-2022 school year, one or more classes at Catholic Partnership Schools, or the whole school, will be advised by public health officials to close temporarily due to the presence of COVID-19 cases so that members of the school community can self-quarantine. It is also possible that Catholic Partnership Schools will be ordered to close temporarily due to the progression of COVID-19 in the region or state, as it was during the 2019-2020 school year.

In the event that the school is advised or ordered to enter remote learning status, teachers and classes will adhere to the following guidelines:

- We will continue the use of Google Classroomn established for in-class and remote learning. Using it in school regularly should make access to and completion of assignments at home easier.
- The schedule for the remote learning school day will continue as seamlessly as possible from the schedule for in-classroom learning, with live teaching and learning scheduled every day.
- The same comportment expected of students while in school will be expected during remote learning. This includes the expectation that the students are dressed and groomed and seated at a desk or table, as free from distractions as possible.
- We are committed to making remote learning, if necessary, as close to the classroom experience as possible to ensure that teaching and learning are continuous and students progress as expected regardless of the learning environment.

### **ATTENDANCE**

The attendance policy will be adapted for the 2021-2022 school year to accommodate students who may be learning remotely. When in-classroom learning is occurring, attendance will be

marked as: Present, if in school; Remote, if learning remotely (present for live teaching and turning in assignments within class time expectations), or Absent, if home and too ill to participate.

If the school building is closed for all students due to advice from a public health official or an order, then attendance categories will be Remote or Absent. It is expected in this scenario that students learning remotely will attend all live instruction and submit all assignments on the deadlines expected. Students who are sick or who do not attend classes and do not submit assignments will be marked as Absent.